TRINITY CENTER
MONTHLY ATTENDANCE/TIME SHEET

School Year:_____ Grade: _____

Student Name: _____
Month:_____

Time Increments: SHOW TIME IN MINUTES/HOURS AND ADD ACROSS EACH MONTH; Total Year to Date Each Month

Submitted By: _____ Date: _____
Signature of Parent/Primary Educator

																															Days this month	Days Year to Date
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
ATTENDANCE																																	
SUBJECTS																																**Time this Month**	**Time Year to Date**

INSTRUCTIONS

1. **Fill in School Year, Grade, Student Name and Month.**
2. **List each SUBJECT BEING TAKEN.**
3. **ON ATTENDANCE LINE (Top Line); Mark an X for Each Day of School; Total Days across for each month; and then total YEAR TO DATE**
4. **ON SUBJECT LINE; Indicate time spent in MINUTES AND/OR HOURS each day in each subject.**
5. **Sign your name and fill in the date of the day you mail or deliver this report to Trinity Center for Independent Study.**